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| **MEETING AGENDA** | | | |
| **Project Name** | MediLocate | | |
| **Meeting Name** | Meeting 1 | | |
| **Meeting Facilitator** | Carolina Serrano | | |
| **Meeting Details** | Date: 13th September 2024.  Location: Archer Archive, Dr. John Archer Library.  Time: 3:00 PM – 4:20 PM | | |
| **Meeting Invitees** | Ansar Ahmed  Gursharan Singh Rehal | | |
| **Agenda:** | | | |
| **Topic** | | **Presented by** | **Time Allotted** |
| Defining Starting Goals | | Carolina Serrano. | 20 min |
| Consulting on Possible Technologies to Implement | | Gursharan Singh Rehal | 30 min |
| Drafting Rough Requirements | | Ansar Ahmed | 20 min |
| Defining Consultations with External Stakeholders | | Gursharan Singh Rehal | 10 min |